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IITM EDUCATION CONSULTANCY & PLACEMENT FIRM

	For Enrollment	For Visa Application	(✓)
1. Passport – Validity for a Minimum of 1 year	YES	YES	
2. Recent Passport Size Photo (2 Number)	YES	YES	
3. Citizenship Identity Card Copy, Driving License	YES	YES	
4. CV/Resume	YES	YES	
5. Birth certificate	NO	YES	
6. Birth certificate of child	NO	YES	
7. Family Tree	NO	YES	
8. Statement of Purpose (SoP) / Gap Letter	YES	YES	
9. Marriage Certificate if applicable	YES	YES	
10. Security Clearance Certificate for Visa and Studies	NO	YES	
11. Citizenship Identity Card Copy of parents, children if applicable	NO	YES	
12. Medical Certificate and Vaccination Certificate	NO	YES	
13. Academic Transcript (Degrees, Diplomas, Certificate course, Certificates)	YES	YES	
14. English Language test score	YES	YES	
15. English Language Proficiency Certificate from BCSEA	YES	YES	
16. Work experience letter <ul style="list-style-type: none"> • Appointment letter • Pay slip • Concern/ Employment letter 	YES	YES	
17. Proof of Finance (Bank loan sanction letter, Bank loan concern letter and Bank Statement in case of Education Loan)	YES	YES	
18. Bank Statement (In case of saving), FD, RD, Joint if applicable	YES	YES	
19. Financial supporter <ul style="list-style-type: none"> • Affidavit of support from sponsor • Tax Return • Relation Certificate • Employment Proofs (Appointment letter/ Office order, Concern letter, Pay slip, PIT/BIT) 	YES	YES	
20. Fee Payment Receipt	NO	YES	
21. Offer Letter	NO	YES	

SINGAPORE APPLICANT'S CHECKLIST



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IITM EDUCATION CONSULTANCY & PLACEMENT FIRM

Signature