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IITM EDUCATION CONSULTANCY & PLACEMENT FIRM

AUSTRALIA APPLICANT'S CHECKLIST

	For Application	For Visa Application	(✓)
1. Passport (Validity Minimum 1 Year)	YES	YES	
2. CV /Resume	YES	YES	
3. Academic Transcript pass certificate and statement of marks (High School, Degree, Diploma, Certificates)	YES	YES	
4. English Language Proficiency Test Score	YES	YES	
5. Passport Size Photo			
6. Citizenship identity Card	YES	YES	
7. Citizenship identity Card of parents			
8. Statement of Purpose (SoP) and GTE Form	YES	YES	
9. Birth Certificate	NO	YES	
10. Household Information (Family Tree)	NO	YES	
11. Marriage Certificate -English Version			
12. Security Clearance Certificate (Visa and Studies)	NO	YES	
13. Work Experience Letter (Appointment letter/ Office order, Concern letter, Pay slip, PIT, Tax Clearance Certificate)	YES	YES	
14. Other Certificates – Relevant Certificates	YES	YES	
15. Education Loan <ul style="list-style-type: none"> • Bank Statement • Sanction Letter • Concern letter 	NO	YES	
16. Collateral Information (Property Details)	NO	YES	
17. Relationship Certificate	NO	YES	
18. Letter of Assurance of Loan Repayment	NO	YES	
19. Guarantor: <ul style="list-style-type: none"> Citizenship Identity Card Relationship Certificate Affidavit of support Employment Proofs (Appointment letter/ Office order, Concern letter, Pay slip, PIT/BIT) 	NO	YES	
20. Saving Account Statement and concern letter (Saving, FD, RD, Joint Account, and Shares,)	NO	YES	



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IITM EDUCATION CONSULTANCY & PLACEMENT FIRM

	For application	For visa application	(√)
1. Passport – Validity for a Minimum of 1 year	YES	YES	
2. CV /Resumes	YES	YES	
3. Academic Transcript pass certificate and statement of marks (High School, Degree, Diploma, Certificates)	YES	YES	
4. Passport Size Photo	YES	YES	
5. Citizenship identity Card	YES	YES	
6. Citizenship identity Card of parents	YES	YES	
7. Statement of Purpose (SoP)	YES	YES	
8. Birth Certificate	NO	YES	
9. Family Tree	NO	YES	
10. Security Clearance Certificate (Visa)	NO	YES	
11. Child Birth Certificate, CID, Passport– <i>if applicable</i>	YES	YES	
12. Work Experience Letter (Appointment letter/ Office order, Concern letter, Pay slip, PIT, Tax Clearance Certificate)	YES	YES	
13. Other Certificates – Relevant Certificate	YES	YES	
14. Saving Account Statement, and concern letter (Saving, FD, RD, Joint Account, and Shares,)	NO	YES	
15. Collateral Information (Property Details)	YES	YES	

Signature

DEPENDENT'S CHECKLIST

Note:

- *All the documents mentioned in the checklist needs to be Notarized from an Authentic and a competent authority.*
- *The documents need to be arranged in two sets:*
 - *Color Format and*
 - *Black and White Format*

Signature